FAMILIARIZATION PROGRAMME FOR NON – EXECUTIVE DIRECTORS INCLUDING INDEPENDENT

DIRECTORS Clause 49 of the Listing Agreement requires a company to provide suitable training to its Independent Directors to familiarize them, interalia, with the company, their roles, rights, responsibilities in the company, nature of industry in which the company operates and the business model of the Company.

The Company has accordingly adopted a Familiarization Programme for its Non – Executive Directors including Independent Directors.

STRUCTURE OF THE PROGRAMME:

The Familiarization Programme adopted by the Company comprises of two segments:-

1. Familiarization upon Induction of new Directors:
   • The newly appointed Director shall be provided with a copy of all the applicable codes and policies formulated and adopted by the Company.
   • He/She shall be provided with necessary documents / brochures and reports to enable him/her to familiarize with the Company’s procedures and practices.
   • The newly appointed Director shall also be introduced to certain key members of the senior management of the Company.

2. Regular Familiarization Programme:
   • Periodic presentations will be made at the Board and Board Committees Meetings on business and performance updates of the Company, business strategy and risks involved.
   • Quarterly updates on relevant statutory changes encompassing important laws will be circulated to the Directors.

For DC Infotech and Communication Limited

Chetan Kumar Timbadia
Managing Director
DIN: 06731478